

MySoft ERP

MODULE LIST	BLOCK	FEATURES	
System	Database		
		Robust And Reliable - Microsoft SQL-Server Database	
		Database Maximum Size Up to 254TB	
		Support More Than 500 Concurrent User Login	
		System Auto Re-Connect The Disconnected Database	
		Support To Install Up To Window Server 2016	
		Support To Install Up To Window 10 Operating System	
	Deployment Option		
		On Premise	
		On Cloud	
	Remote System Access / Remote Sales Reps (Optional)		
		Available To Access Anytime & Anywhere Via An Internet Connection	
		Take Order And View Inventory	
		Take Order Online Or Offline	
	Security		
		Screen Lock	
		User Profile Maintenance	
		System-wide Security Restrictions based on User-login	
		Create/Edit User Groups Settings	
		Create/Change PIN Protection	
		Detail User Audit Log Report	
		Backup/Restore Company Data	
	Special Features		
		Range Of Products Cater For Different Needs And Industries	
		Company Name Search Features in Login Page	
		Remember User Login Password	
		Module And Transaction's Screen Auto Size / Maximum Size User Interface	
		Dual User Interface (Task List Mode Or Icon Mode)	
		User Define Software Background Image	
		Multi-Language	
		Multi-Branch Management	
		Real Time Data - Provides Up To The Minute Information	
		User Define Quantity/Unit Price/Exchange Rate Decimal	
		User Define Search Window Default Settings (Search method & Search / Filter By)	
		Special Report Layout Customization Based On Your Needs & Request	
	Third-Party Software Integration		
		Hotel Management	
		Point of Sales System (Retail Front-end POS)	
		Mobile Apps Solutions	
		- Mobile Sales Apps (View Product/Stock/Customer Details, Take Order, Receipt)	
	- Stock Management (Stock Take, Goods Receive, Pick/Packaging)		
	Human Resource Management		
	- Employee Leave Expenses Management		
	- Claim Management		
	- Payroll Management		
	B2B/B2C E-Commerce Integration (Web Service)		
	- Online Order Portal		
	Sales Online Payment Gateway		
ALL MODULE	Maintenance		
		Available System Auto Generate Customer/Supplier/Stock Codes	
	Transaction		
		Multi-Voucher Management	
		Multi-Currency Posting	
		Multi-Currency Settings	
		Additional Customizable Fields For Customer, Vendors, Sales, Products And Purchases	
		SST Tax Calculation for Sales and Purchase	
		Batch Posting	
		Transactions Memorise & Recall	
	Reports		
		Financial Report Standard (FRS) Reporting	
		Unlimited Year Account Keeping In One Database	
		Transactions/Movement History	
		Management Information System	
		Additional Customized Reports Printing	
		Crystal Report Customization	
		Bill Format Settings	
		Reports Drill Down To Transaction Details	
		Export Data	
	Export Reports To PDF/Excel/Words/Others Formats		
	Data live-linked with Microsoft Excel		
	Open Database Structure Support End-user Reporting With Third-Party Tools		
	Quick Lookup Toolbar - Instant Access To Specified Orders, Invoice, Quotes, Etc.		
	Advance Quick Lookup Toolbar Based On Keyword Search		
GENERAL LEDGER MODULE	Maintenance		
		Chart of Accounts Maintenance	
		GL Code Grouping Management Account	
		GL Code's Budgetary Control	

MODULE LIST	BLOCK	FEATURES	
		Financial Period Locking	
		Department Settings	
		Branch Settings	
		Zone Setting	
		GL/Cash Book Default Settings	
	Transactions		
		Other GL Journal Entry	
		Bank Reconciliation	
		Closing Stock Entry	
		Recurring Posting	
	Reports		
		Balance Sheet	
		Profit and Loss	
		Trial Balance	
		GL Listing	
		GL Listing by Dept.	
		GL Listing by Job	
		Audit Trail	
		Chart of Accounts	
		GL Code Budget Analysis	
		Manufacturing Analysis Reports	
		Multi-Currency Revaluation Report	
	Special Features		
		Posting Integrity Rules Prevent Trial Balance Or Control Accounts From Going Out Of Balance	
		Periodically/Perpetual Accounting	
		Multi-Tier Chart of Accounts	
		GL Single-Level/Multi-Level/Tree Structure Quick View	
		Bank Reconciliation CSV Import (Auto Reconciliation)	
		Departmental Cost Allocation by Percentage	
		Unrealized/Realized Gains and Loss Calculate	
	Reversing And Recurring Entries		
CASH BOOK MODULE	Maintenance		
		Cash Book Account Maintenance	
	Transactions		
		Cash Book Payment Entry	
		Cash Book Receipt Entry	
		Cash Book Transfer Entry	
		Contra Entry	
	Reports		
		Cash Book Transaction	
		Cash Movement	
	Special Features		
		Unlimited Bank Accounts - Multi-Currency	
		Quick Payment Functions - For Miscellaneous Items	
		Transfer Funds And Track Exchange Differences	
		Posting Integrity Rules Prevent Trial Balance Or Control Accounts From Going Out Of Balance	
	Departmental Cost Allocation by Percentage		
	Cheque Printing		
	Reversing And Recurring Entries		
FIXED ASSETS MODULE	Maintenance		
		Fixed Assets Register	
		Fixed Assets Category	
	Transactions		
		Month End Depreciation	
		Disposal	
	Reports		
		Fixed Asset Report	
		Month End Listings	
	Disposal Listings		
CUSTOMER MODULE	Maintenance		
		Customer Master	
		Customer Category	
		Customer Status	
		Salesman Master	
		Customer GL Matrix Setting	
		Sales GL Code	
		Customer Receipt Matching	
		Customer Default Settings	
	Transactions		
		Sales Entry/Journal	
		Credit Note/Journal	
		Cash Sales/Journal	
		Customer Refund/Journal	
		Customer Receipt/Journal	
		Customer Batch Matching	
	Reports		
		Customer Statement	
	Customer Ageing		
	Address Label		

MODULE LIST	BLOCK	FEATURES
		Customer Ledger
		Customer Day Book
		Customer List
		Future Due List
	Special Features	
		Update Profile
		Order History
		User Defined Customer Account Status - Open, On Hold, etc.
		Credit Checking And Credit Hold Functions
		Pay Invoices
	Payment History Reports - Shows How Payments Previously Received Were Applied To Outstanding Invoices	
	Batch Matching For Customer's Sales And Receipt	
	*E-mail Deliver Customer Statement/Ageing/Receipts/Refund	
SALES ORDER MODULE	Maintenance	
		Sales Order Settings
	Transactions	
		Sales Quotation
		Sales Order
	Reports	
		SQ List
		SO Status
		SO List
		SO List by Job
		SO List by Dept.
		SO Picking List
		SO Shortage
		SO Pending by Order
		SO Pending by Stock
	Special Features	
		All Pertinent Information About Customers And Products Is Available Directly From The Sales Order Screen
		Multi-Discout Level
		Sales Price Monitor
		Pickup SQ
	Auto Credit Terms & Credit Limit Checking	
	Management Approval For SO	
	Auto Block Sales Document Issuance To Credit Limit/Terms Exceeded Customer	
	User Define Management Approval For Credit Limit Exceeded SO	
	Restriction On Issue Invoice For Blocked Account	
	Flexible Product Lookups by Code/Name/Description	
	Partial Order Dispatch	
	Item Kits	
	Inventory Matrix (Support Different Size & Colour)	
	FOC Item	
	Load All Item Follow By Customer Category	
	Sales Order Revision History Version	
	User Define Credit Note Posting With/Without Stock Update	
	*Sales/Service Tax	
	Sales History	
	Salesman View Own SQ/SO and Reports	
INVOICING MODULE	Maintenance	
		Invoice Settings
	Transactions	
		Issue Delivery Order
		Issue Invoice
		Issue Debit Note
		Issue Credit Note
		Issue Cash Sales
		Issue Replacement
	Reports	
		Delivery Order Status
		Billing List
		Profit and Loss of Billing
		Profit by product
		Batch/Serial List
		Customer Items List
	Special Features	
		All Pertinent Information About Customers And Products Is Available Directly From The Invoicing Screen
		Sales Price Monitor
		Warning If Quantity Issued More Than Current Free Stock Quantity
	Allow/Warning/Restrict Selling Price Less Than User Defined Minimum Selling Price	
	Notification When GP Margin Less Than User Defined Percentage	
	Pickup SO/SO	
	Auto Credit Terms & Credit Limit Checking	
	Auto Block Sales Document Issuance To Credit Limit/Terms Exceeded Customer	
	Restriction On Issue Invoice For Blocked Account	
	Flexible Product Lookups by Code/Name/Description	
	Advance Billing	

MODULE LIST	BLOCK	FEATURES	
		Back Order Future Delivery Date Future Invoice Date Item Kits Product (Colour/Size) Matrix FOC Item Load All Item Follow By Customer Category Pick/Pack/Ship Drop Shipments Order Tracking for Customers Return Management Batch Posting For Customer Invoice, Credit Note And Debit Note Sales History Salesman View Own DO/Invoice and Reports Handles Partial Shipments Multiple Shipments Multiple Invoice To	
SUPPLIER MODULE	Maintenance		
		Supplier Supplier Category Purchase GL Code Supplier Matching Supplier Settings	
	Transactions		
		Purchase Entry/Journal Purchase Entry With Stock Payment Supplier Refund Supplier Batch Matching	
	Reports		
		Supplier Outstanding Supplier Ageing Supplier Ledger Supplier Day Book Supplier List Supplier Invoice List Supplier Due List	
	Special Features		
		Pay Invoices Single Screen For Almost All Payment Process Supplier Payment History - History Of Payments Made Against Invoices and Discounts Taken Supplier Advance Payment And Offsets Batch Posting For Supplier's Purchase And Payment Batch Matching For Supplier's Invoice And Payment	
	PURCHASE ORDER MODULE	Maintenance	
			Landed Cost Code Return Code POP Settings
		Transactions	
			Material Requisition Purchase Requisition Purchase Order Goods Receive Purchase Invoice Goods Return Landed Costs Sub Contractor Sub Contractor DO Sub Contractor GRN
		Reports	
			Purchase Requisition List PO List PO Summary PO Status PO by Dept PO by Job and Dept Outstanding PO Received PO PO by Due Date Supplier Item List
		Special Features	
			Purchase Price Monitor Back Order Purchase History Default Pricing From Supplier Last Purchase Pricing (Optional) Suggested Order for Shortage Stock Purchase Request Tracking Purchase Requisition Approval & Budget Limit Control Records/Reserves Items To Be Returned And Removes From Available Warehouse Partial Receipt Tracking

MODULE LIST	BLOCK	FEATURES
		Allow/Warning/Restrict If Quantity Receive More Than Order Quantity
		On Hold Supplier Purchase Invoice Payment
		Multiple Ship To
		Barcode List CSV Import
		Supplier Due Date Calculate From First Day of After Following Month
		Suggested Supplier Payment Based On Due Date
STOCK MODULE	Maintenance	
		Product
		Product Category
		Product Group
		Product Class
		Warehouse
		Item Type
		UOM
		Packing Type
		Factor
		Sub Process
		Stock Settings
	Transactions	
		Stock In
		Stock Out
		Warehouse Transfer
		Stock Take
		Stock Adjustment
		Loan Delivery Order
		Loan Return
		Stock Revaluation
	Reports	
		Stock List
		Stock Movement
		Month End Stock
		Stock History
		Stock History with Price
		Stock with Batch/Serial
	Special Features	
		Product Details Copy
		Demand Based Inventory Replenishment (Back-To-Back Order Management)
		Available To Promise - Display Future Quantity Availability Based On Currently Re-order Quantity
		Inter-Warehouse And Inter-Company Warehouse Transfer
		Multi-Location
		Lot Management
		Bin Management
		Negative Stock Selling Option
		Record Customer's Stock Code
		Product Images
		Product Categories & Brands
		Periodical/Perpetual Inventory Costing
		User Define Item Types (Stock/Non-Stock/Service/Labour/Machinery Cost/Kits)
		Units of Measurement
	Product Dimensions & Weight	
	Stock Qty / Cost	
	Reorder Point Tracking	
	Automated Re-order Management - Multiple Methods To Determine Order Levels And Quantities With Auto Creation of Purchase Order	
	Multi Packing Convert Option	
	Product SST Tariff Code	
	Expiration Dating	
	Replenishment Warnings	
	Moving Weighted Average, Standard Average, FIFO Costing	
	Serialized Inventory	
	Barcode Scanning For Product Verification When Packing Product Ready To Be Shipped	
Product Barcode Features		
	Product Barcodes	
Optional	Barcode Scanning Device (Hardware)	
	Barcode Printing Device (Hardware)	
*Third-Party Software Integration	Inventory Look-ups, Picking/Packing, Receiving Stock	
	Inventory Inquiry And Update Inventory Locations For Lot Tracked Items	
	Inventory Counts	
PRODUCTION MODULE	Maintenance	
		Production Settings
	Transactions	
		BOM
		Works Order Process
		Stock Assembly
		Stock Disassembly
	Overhead Cost	
Reports		
	Production List	
Special Features		

MODULE LIST	BLOCK	FEATURES
		Production Control Supports Assembly And Build To Specification Production
		Track "Soft Costs" Such As Labour And Overhead
		Print Work Order Document For Production Department
		Tracks And Posts Work In Process (WIP)
JOB MODULE	Maintenance	
		Job Category
		Technician
	Transactions	
		Job
	Special Features	
		Integrates With SO, PO, Accounts Receivable/Payable and Etc. Create Estimates And Track Changes Via Change Orders Compare Estimates With Actual To Date, Report Variance Job Profit & Loss, And Detailed Cost Reports Available Allocate Inventory (And Related Costs) Directly To A Job As Used
ADMIN TOOLS	Default Settings	
		Access Code
		Company Profile
		Add. Customize Fields
		Customize Field Name
		Voucher/Quick view
		Customize Reports
		Currency Setting
		POS Client Setup
		Billing Format Settings
	Security	
		Global Settings
		Create New User
		New User Group
		Create PIN User
		Change PIN
		Clear Active User
	User Audit Log	
Administration		
	Backup Company Data	
	Restore Company Data	
*ADD-ON MODULE	Sales Promotion	
		Price Change by Category
		Price Change by Product
		Customer Wise Discount
		FOC Code
		Promotion Period
		Quantity Level
		Product Special Pricing
		Customer Specific Pricing
		Volume Discount
		Mass Pricing Update
	Email Settings Module	
		Email Settings
		Email Broadcast
		Unlimited Email Record Per Customer/Supplier
		Direct Email Statement/Reminder Letter
		Broadcast Email To Customer/Supplier
		SO/PO Approval By Smart Phone Via Email
		Direct Email Quotation/Sales Order/Invoice/Purchase Order/Customer Receipt From Quick view
	Salesman Commission Module	
		Salesman Commission Setting
		Salesman Commission Report
		Individual/Team with Tiered Commission
		*Salesman commission Calculation Base on Sales/Receipt/Receipt (Day of Collection)
		Real Time Commission Reporting
	Overdue Interest Module	
		Interest Default Setting
		OverDue Interest
	Console Ageing Module	
		Console Ageing Setting
		Console Ageing Process
		Consolidated Ageing Report
	Tax Module	
	Tax Code Settings	
	Tax Default Setting	
	Sales Tax Adjustment	
	Purchase Tax Adjustment	
	GST Bad Debt Relief	
	GST Return	
	SST Return	
	Generate GAF File	
	Detailed Tax Report	
	GST/SST Compliance	

MODULE LIST	BLOCK	FEATURES	
		Improved SST Module Following The Latest IRAS/RMCD Official Guideline	
		Option To Post Purchase Input Tax Follow To Stock Purchase GL Code (Purchase Entry)	
		Service Tax Type For Transactions Screen	
	Project Module		
			Project Category
			Project Management
	Vehicle Management Module		
			Vehicle Information
			Vehicle Master